ComplyRelax's Updates



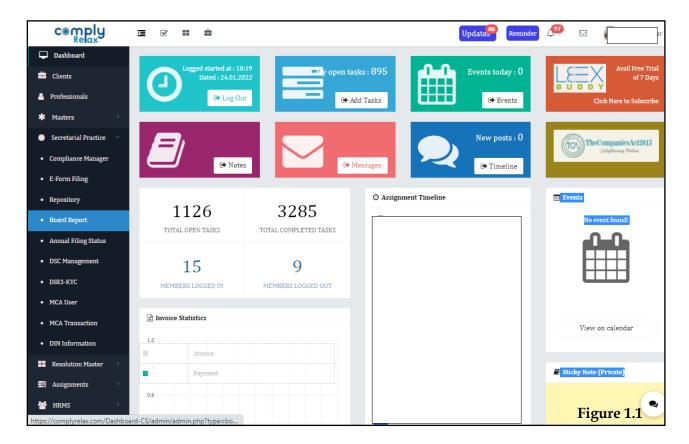
Add your own standard content of board report

Dear users, we have added the facility to standardize your board report.

You can change the standard text of certain points in board report. All the board reports that you prepare after making changes will be prepared using the content added by you.

Please follow these steps to access this feature:





ComplyRelax's Updates



You can copy the standard content in your account and then make changes according to your requirements.

	=	🕒 Dashboard
Dashboard		
💼 Clients	Home / Standard Board Report	ा≣ Standard Board Report
🗱 Masters 🗸	Show 10 rows Excel	Search:
Secretarial Practice <	# Title	↓ Last Updated On ↓ Action ↓
Resolutions Master <	1 Annual Return	22-01-2022
Assignments	2 Number of Meeting of Board of Directors	22-01-2022
嶜 HRMS	3 Declaration by Independent Directors	22-01-2022
Ħ Business Manager	4 Cost Auditor	22-01-2022
Help & Support <	5 Secretarial Auditor	22-01-2022
Imance	6 Particulars of Loans, Guarantees and Investments	22-01-2022
🕜 Heip & Support	7 Change in Nature of Business	22-01-2022
- 1 .	8 Transfer to reserves in terms of section 134 (3) (j) of the Companies Act, 2013	22-01-2022
	9 Transfer of unclaimed dividend to Investor Education and Protection Fund	22-01-2022
	10 Material changes and commitments	22-01-2022
	Showing 1 to 10 of 25 entries	igure 1.2 Previous 1 2 3 Next

As shown in the above image click on the "*Standard Board Report*" button and you will be displayed with the list of standard content of board report.

		🕩 Dashboard				
Dashboard						
🚔 Clients	nts Standard Board Report Standard Board Report					
* Masters <	Show 10 rows Excel	Search:				
Secretarial Practice <	# * Title	Last Updated On 🔶 🧼 Action 🔶				
	1 Annual Return	17-01-2022 Copy				
Resolutions Master <	2 Number of Meeting of Board of Directors	17-01-2022 Copy				
Assignments	3 Declaration by Independent Directors	17-01-2022 Copy				
😤 HRMS	4 Cost Auditor	17-01-2022 Copy				
	5 Secretarial Auditor	07-01-2022 Copy				
Business Manager	6 Particulars of Loans, Guarantees and Investments	07-01-2022 Copy				
Help & Support <	7 Change in Nature of Business	07-01-2022 Copy				
	8 Transfer to reserves in terms of section 134 (3) (j) of the Companies Act, 2013	07-01-2022 Copy				
Finance	9 Transfer of unclaimed dividend to Investor Education and Protection Fund	10-01-2022 Copy				
Help & Support	10 Material changes and commitments	10-01-2022 Сору				
-	Showing 1 to 10 of 25 entries Figure 1.3	Previous 1 2 3 Next				

Private Circulation only

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Now you can click on the *Copy* button to copy each heading to make changes according to your standards.

The heading that you have copied will start appearing in your standard with edit option as shown in the *figure 1.2.*

	=	🕩 Dashboard
🖵 Dashboard	Home / Standard Board Report /	Gdit Content GBack
Clients	Edit Content	
* Masters <	Title	Annual Return
🌞 Secretarial Practice 🧹	Content if this point is Applicable	• Source Dynamic Variable • B <i>I</i> <u>U </u> • Styles • B <i>I</i> <u>U </u> • Fort • Styles • Styles
Resolutions Master <		In compliance to provisions of section 134 (3) (a) of the Companies Act, 2013 copy of the Annual Return referred to in sub section (3) of Section 92 of the Act as prepared in Form No. MGT 7 is placed on the website of the company, weblink of the same is [Web Link].
Assignments		
替 HRMS		
Ħ Business Manager		
Help & Support <		body p
Finance	Content if this point is Not Applicable	Oynamic Variable B I U ↔ Xi Xi 💀 Ø 📰 ₹ 🥹 Ω № 🕹 🐨 D 🖉 🗑 Ξ ₹ 🗐
? Help & Support		Styles - Format - Font - Size - Center
ч .		The provisions of section 134 (3) (a) of the Companies Act 2013 prescribes the Company to mention the web address, if any, where the Annual Return referred to in sub section (3) of Section 92 of the Act has been placed. Since the Company does not have a website the provisions of section 134 (3) (a) are not applicable to the company.
		Go to Action Center to activate Windows.
javascript:void('Center')	Submit	

Changes made by you will appear in your board report respectively.

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