ComplyRelax's Updates



Document generation in PDF format

Dear Users,

We are glad to inform you that facility for downloading PDF file of all the documents has been added to the dashboard. Now you can download PDF file of every document that you prepare from the dashboard like Meeting related documents, Corporate Actions related documents or Statutory Registers.

When you prepare any document you will find option of generating Word file & PDF file. You can select any one of the mode for generating your documents.

Example:

Board Meeting Window:

	=				Switch Client 👻	Exit Company	
Masters <	Home /Meeting /B	and Manian					
🚔 Meetings	Home / Meeting / B	oard Pleeting		+ Import From Previou	+ Import From Previous Year & Bulk Download Documents + Add Meeting		
O Corporate Actions	Meeting Records Quick Hint: Red colour denotes meeting record imported from e-Form M0T-7/7A.						
E Compliance Tracker	+	Financial Year	Meeting No.	Notice Date	Meeting Date	Action	
. Associated Company	1.	2014-15	1/2014-15	22 May 2014	<u>30 May 2014</u>	0 🖉	
Annual Filing	TITLE OF DOCUMENT			WORD FILE	PDF FILE		
E-forms	ATTENDANCE REGISTER OF BOARD MEETING ACKNOWLEDGEMENT REGISTER (DRAFT MINUTES OF BOARD MEETING) ACKNOWLEDGEMENT REGISTER (FINAL MINUTES OF BOARD MEETING)			W	۵		
☑ Reports				ର ଭ	ß		
	ACKNOWLEDGEMENT REGISTER (FINAL MINOTES OF BOARD MEETING)				ß		
C ² DMS	NOTICE			6	ß		
! Do's & Dont's	MINUTES			۵	ß		
	CTC OF RESOLUT	TION					

We hope you find this feature helpful.

Also, If you have any query or suggestion please write to us at *info@complyrelax.com*.

Private Circulation only