

### Document generation in PDF format

Dear Users,

We are glad to inform you that facility for downloading PDF file of all the documents has been added to the dashboard. Now you can download PDF file of every document that you prepare from the dashboard like Meeting related documents, Corporate Actions related documents or Statutory Registers.

When you prepare any document you will find option of generating Word file & PDF file. You can select any one of the mode for generating your documents.

#### Example:

#### Board Meeting Window:

comply Relax

Home / Meetings / Board Meeting

Quick Hint: Red colour denotes meeting record imported from e-Form MGT-7/7A.

#	Financial Year	Meeting No.	Notice Date	Meeting Date	Action
1.	2014-15	1/2014-15	22 May 2014	30 May 2014	

  

TITLE OF DOCUMENT	VIEW	WORD FILE	PDF FILE
ATTENDANCE REGISTER OF BOARD MEETING			
ACKNOWLEDGEMENT REGISTER (DRAFT MINUTES OF BOARD MEETING)			
ACKNOWLEDGEMENT REGISTER (FINAL MINUTES OF BOARD MEETING)			
ACKNOWLEDGEMENT REGISTER (BOARD MEETING NOTICE)			
NOTICE			
MINUTES			
CTC OF RESOLUTION			

We hope you find this feature helpful.

Also, If you have any query or suggestion please write to us at [info@complyrelax.com](mailto:info@complyrelax.com).