

Web / Email reminder for SRNs

Dear users,

Greetings of the day!,

A new feature has been added to the dashboard i.e. SRN reminder.

Now you can receive web and email reminder for every SRN becoming due for payment or resubmission on the current day and within coming three days.

You only have to enable this notification in your settings.

Please follow below mentioned instructions:

Dashboard ⇒ *Settings* ⇒ *App Settings* ⇒ *Notifications* ⇒ *SRN Reminder*

As shown go to SRN reminder, click on the edit button to enable the web or email notification as per your requirement.

New event added in calendar	<ul style="list-style-type: none">• Recipient• Admin	Event	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Recurring invoice created via Cron Job		Invoice	<input type="checkbox"/>	<input type="checkbox"/>	
Invoice due reminder before due date		Invoice	<input type="checkbox"/>	<input type="checkbox"/>	
Invoice overdue reminder		Invoice	<input type="checkbox"/>	<input type="checkbox"/>	
Recurring invoice creation reminder		Invoice	<input type="checkbox"/>	<input type="checkbox"/>	
Lead created		Invoice	<input type="checkbox"/>	<input type="checkbox"/>	
Client created from lead		Client	<input type="checkbox"/>	<input type="checkbox"/>	
Assignment task deadline pre reminder	<ul style="list-style-type: none">• Task assignee• Task collaborators• Task approver• Admin	Assignment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Assignment task reminder on the day of deadline		Assignment	<input type="checkbox"/>	<input type="checkbox"/>	
Assignment task deadline overdue reminder		Assignment	<input type="checkbox"/>	<input type="checkbox"/>	
Calendar event modification	<ul style="list-style-type: none">• Recipient• Admin	Event	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
SRN Reminder	<ul style="list-style-type: none">• Admin• Assignee	Reminder	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

*Reminder will be sent to the member assigned as responsible person for a particular SRN and the ADMIN.

* For assigning SRN to a member you have to edit the SRN:

Dashboard> Secretarial Practice > MCA Transaction > Edit SRN > Select team member > Submit.