

Customization available for Right Issue documents

Dear users,

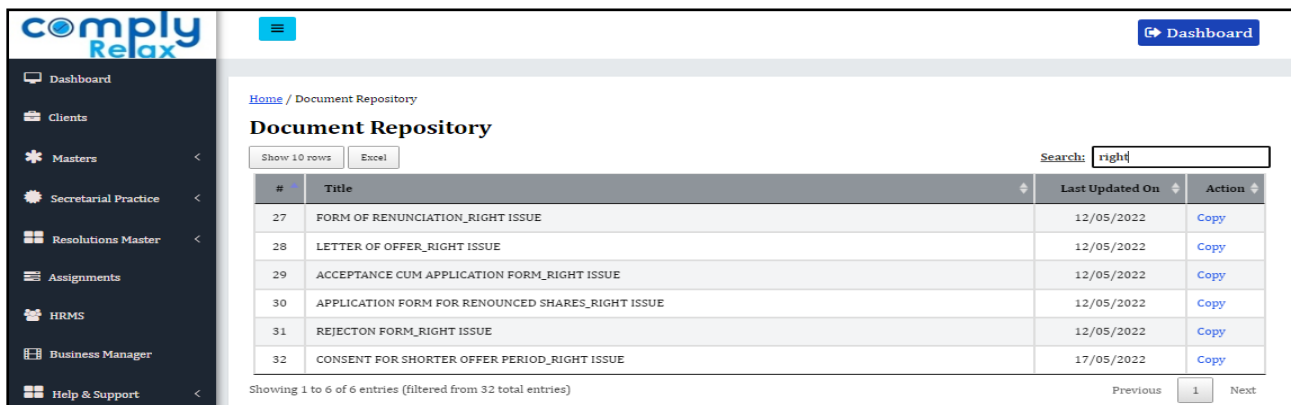
Greetings of the day!,

The documents for allotment via right issue has been added to the dashboard repository. Now you can make changes in the content of these documents as per your standard.

Please follow below mentioned instructions to access this feature:

Dashboard ⇒ **Secretarial Practice** ⇒ **Repository** ⇒ **Standard Repository**

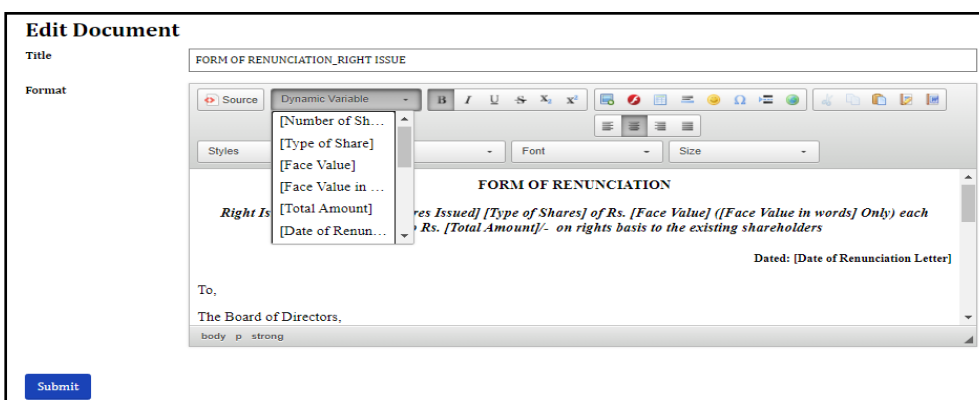
In the standard repository search "right"

#	Title	Last Updated On	Action
27	FORM OF RENUNCIATION_RIGHT ISSUE	12/05/2022	Copy
28	LETTER OF OFFER_RIGHT ISSUE	12/05/2022	Copy
29	ACCEPTANCE CUM APPLICATION FORM_RIGHT ISSUE	12/05/2022	Copy
30	APPLICATION FORM FOR RENOUNCED SHARES_RIGHT ISSUE	12/05/2022	Copy
31	REJECTON FORM_RIGHT ISSUE	12/05/2022	Copy
32	CONSENT FOR SHORTER OFFER PERIOD_RIGHT ISSUE	17/05/2022	Copy

All these documents as shown in the above image are available for customization, you have to copy these in your standard to get the latest data.

After copying you can go back to repository and edit these documents as per your standard.



You can place the variables by moving the cursor where you wish to put the variable and then select the variable from the dropdown list as shown in the image.

***Please note that if you make any change to the variable, the auto linking will be disabled.**

Private Circulation only