

Add Circular Resolution for Committee Meeting

Dear users,

Greetings of the Day!

We have added the facility on ComplyRelax to create circular resolution for committee meetings.

If you have added the committee in the client company, you may add the circular resolution for such committee.

Steps to be followed:

*Dashboard ⇒ Clients ⇒ Select Company ⇒ Compliance Manger
⇒ Meetings ⇒ Committee Meetings*

OR

*Dashboard ⇒ Masters ⇒ Company Master ⇒ Select Company and Click on Open Button
⇒ Meetings ⇒ Committee Meetings*

Home / Meeting / Committee Meeting

+ Import From Previous Year + Bulk Download Documents + Add Meeting

Meeting Records Quick Hint: Red colour denotes meeting record imported from e-Form MGT-7.

#	Financial Year	Name of Committee	Meeting No.	Notice Date	Meeting Date	Meeting Time	Action
1.	2023-24	Audit Committee	2	04/03/2024	16/03/2024	4:29 PM	

Circular Resolution Records

#	Financial Year	Name of Committee	Resolution No.	Date of Circulation	Date of passing resolution	Associated Committee Meeting	Action
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+ Add Circular Resolution

Click here to add a new entry.

Add the details of the resolution and save. You can add multiple agenda in one Circular.

The noting of the circular resolution will be automatically added in the next committee meeting.

***If you have not added the committee, first go to the director master and add the committee there.**