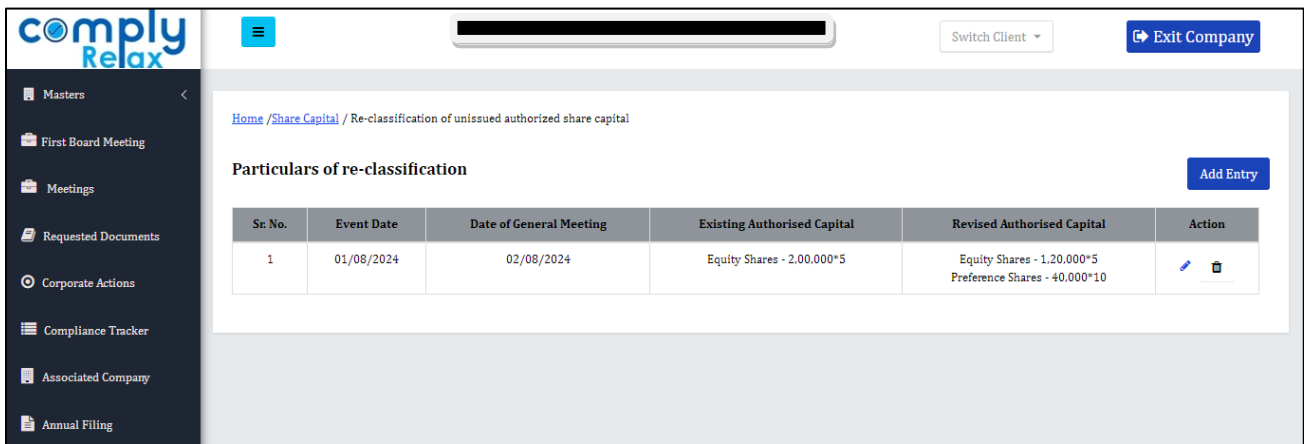


CORPORATE ACTION - RECLASSIFICATION OF AUTHORIZED CAPITAL

Steps to be followed:

Dashboard -> Masters -> Company Master -> Open Company -> Corporate Action -> Share Capital -> Re-classification of Auth. share capital



- As shown in the image, click to **Add Entry** button and add the details.
- After adding the meetings details, the necessary Board and General resolution will be updated in the respective meetings.

*****Before updating the entry, please ensure that the Authorized and Issued Capital is properly updated with the correct dates.*****

Please reach out to us if you need any assistance:

+91 99298 22200, Call & WhatsApp both available, complyrelax@gmail.com.