ComplyRelax's Updates



FACILITY FOR ADDING DEMAT SHAREHOLDING DETAILS

Dear users,

We have added the facility for adding the details of shares held in Demat form.

You can add all the details of the Demat shares and generate a tracking report for the same.

Steps to be followed:

Dashboard -> Masters -> Company Master -> Open Company -> Masters-> Shareholder

*Before proceeding with this, please make sure the capital structure in the company is added properly.



Here you can add a new shareholder or edit the existing one.

Home /Shareholder's Master /Add-Shareholde	ï			
Enter Particulars of Sharehold	ər		+ Add Shareholder in Masters	G Back
	Quick Hint: If ye	ou are adding any shareholder as tra	nsferee or allottee, Pls do not add the number of sha	res held here.
J <u>oint shareholding?</u>	🔿 Yes 💿 No			Here you have to select
Name of Shareholder 1	Select Shareholder Name			the mode as "Demat", and add the remaining
<u>Category</u>	O MOA subscriber O Subsequent shareholder			details as asked.
Date of becoming member	Status	Mode	Type of share	
Date of becoming member	Select Shareholder Status 🗸 🗸	Demat	✓ Select Type of Share	~
Number of shares subscribed at incorporation Number of shares subscribed at incc	Per Share Value Value of Share	Select Mode of sharehold Demat Physical	Ing DP/Client ID DP/Client ID	

*Please note share certificate and register of member will not be prepared for the DEMAT holding.

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*Shareholding report will be generated from where you can track the changes in shareholding. Report button is visible in the 1st image, you may generate the same.

*In the share certificate window as well, you can see the distinctive working of the shares held in DEMAT.

*The process for adding the transfer / allotment / transmission is same as for physical holding on ComplyRelax.

Please reach out to us if you need any assistance:

+91 99298 22200, Call & WhatsApp both available, complyrelax@gmail.com.

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