

IMPORT BOARD REPORT FROM PREVIOUS YEAR

Dear users,

We have introduced a feature that allows you to import board report data from previous years. If you have prepared a board report in ComplyRelax for any prior year, you can now use that report as a foundation to create a new report for the same company.

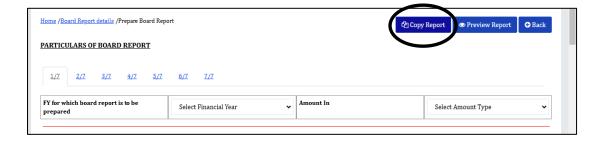
Steps to be followed:





Here click on the *Prepai Board Report* button to create a new report.





Click on the Copy Report button and select the financial years, the data will be copied accordingly. You may make changes according to the new data and save.

Please reach out to us if you need any assistance:

+91 99298 22200, Call & WhatsApp both available, complyrelax@gmail.com.