

AOA-MOA ALTERATION SUMMARY

Dear users,

We've introduced a new report that provides a comprehensive overview of all changes made to the company's Articles of Association (AOA) and Memorandum of Association (MOA).

This report will include all entries made in the Corporate Action section, giving you a clear, consolidated view of changes made to the company's Articles of Association (AOA) and Memorandum of Association (MOA), all in one place.

Steps to be followed:

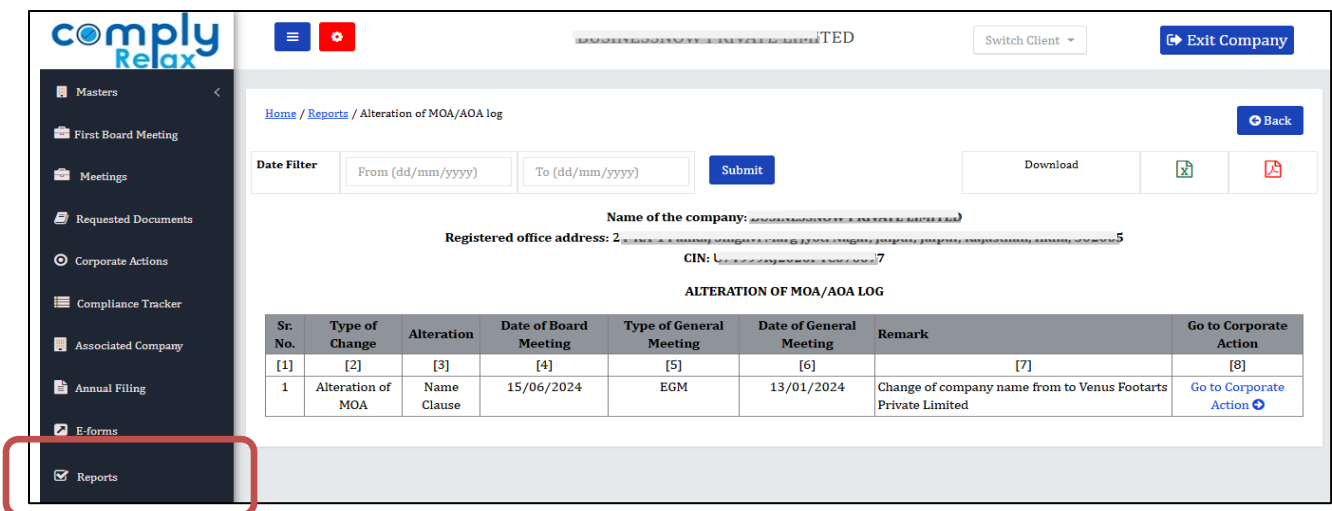
A. How to Add Alteration in AOA/MOA:

Dashboard -> Masters -> Company Master -> Search the company & click Open -> Corporate Action -> Alteration of AOA / MOA

Here you can add the entries for alteration in AOA and MOA, necessary resolution will be added automatically in the meeting section.

B. How to generate the Alteration Summary:

After opening the company go to Reports -> Alteration of AOA / MOA Log-> Here you can view and download the summary in excel and PDF as well:



Please reach out to us if you need any assistance:

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