

[DOCUMENT PREPARATION FOR REMOVAL OF DIRECTOR](#)

Dear users,

We have added the facility to prepare the necessary documents and resolution for removal of a director from the company.

HOW IT WORKS:

*Dashboard -> Masters -> Company Master -> Search the company & click Open ->
Corporate Action -> Director & KMP -> Removal of Director*

Here you can add the entry, fill necessary details and submit. All documents will be prepared, you may download the same in word or PDF. Necessary meetings will be created and the resolutions will be added.

If you want to change the content of any document / resolution you may do so by following these steps:

For Documents: Exit Company -> Secretarial Practice Tool (in the left main menu) -> Repository

For Resolutions: Exit Company -> Resolution master (in the left main menu) -> Board / General Resolution

Copy the resolution / documents from the standard and then edit the same.

Please reach out to us if you need any assistance:

+91 99298 22200, Call & WhatsApp both available, complyrelax@gmail.com.

Private Circulation only